REQUEST TO CHANGE DEGREE PROGRAMME

YOU SHOULD COMPLETE SECTION A ONLY AND TAKE THIS FORM TO YOUR YEAR TUTOR FOR APPROVAL.

SECTION A – STUDENT DETAILS

NAME: (Please use block capitals) ________________________________________________

ID NO._____________________________________________________________________

TIER 4 VISA: YES / NO (Please circle)
If you have a Tier 4 visa please read the guidance online regarding course changes:
http://www.studentsupport.manchester.ac.uk/immigration-and-visas/during-your-studies/changes/ and contact the visa team for advice on your visa before completing this form

EMAIL ADDRESS:______________________________________________________________

SIGNATURE:______________________________________________________________

TODAY’S DATE: __________ / __________ / __________

YEAR: 1 / 2 / 3 / 4 (Please circle)

CURRENT DEGREE PROGRAMME________________________________________________

NEW DEGREE PROGRAMME NAME:______________________________________________

SECTION B - APPROVAL

You must arrange to meet the appropriate year tutor to discuss this change and determine whether the change is possible and, if so, to effect the change. No change can take place without such a meeting. Take this form with you to this meeting.

YEAR TUTOR (signature): __________________________ Date: ________________________

For changes onto the ‘with IE’ programme this form must be taken to the placement office (see Mabel Yau in LF26) for the ‘with IE’ tutor’s approval.

WITH IE TUTOR (signature): __________________________ Date: ________________________

For changes onto the MEng programme this form must be taken to Graham Riley for approval.

MENG TUTOR (signature): __________________________ Date: ________________________

<table>
<thead>
<tr>
<th>YEAR</th>
<th>Computer Science Year Tutors</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM All Years</td>
<td>Dr Andrea Schalk (<a href="mailto:andrea.schalk@manchester.ac.uk">andrea.schalk@manchester.ac.uk</a>)</td>
<td>2.34</td>
</tr>
<tr>
<td>1</td>
<td>Sean Bechhofer (<a href="mailto:sean.bechhofer@manchester.ac.uk">sean.bechhofer@manchester.ac.uk</a>)</td>
<td>2.52</td>
</tr>
<tr>
<td>2</td>
<td>Duncan Hull (<a href="mailto:Duncan.Hull@manchester.ac.uk">Duncan.Hull@manchester.ac.uk</a>)</td>
<td>LF25</td>
</tr>
<tr>
<td>3</td>
<td>Dr Tim Morris (<a href="mailto:tim.morris@manchester.ac.uk">tim.morris@manchester.ac.uk</a>)</td>
<td>2.107</td>
</tr>
<tr>
<td>‘with IE’</td>
<td>Duncan Hull (<a href="mailto:Duncan.Hull@manchester.ac.uk">Duncan.Hull@manchester.ac.uk</a>)</td>
<td>LF25</td>
</tr>
<tr>
<td>Year 4 MEng</td>
<td>Graham Riley (<a href="mailto:graham.riley@manchester.ac.uk">graham.riley@manchester.ac.uk</a>)</td>
<td>IT415</td>
</tr>
</tbody>
</table>

Please return completed form to the Student Support Office (LF21, Kilburn)