School of Computer Science
1st Year Welcome Guide
2018/19

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Contents

Introduction 3
What’s in this Guide? .................................................... 3
Welcome Week Checklist .............................................. 4
Feedback ............................................................... 4

Welcome Week Activities 5
Scheduled Activities .................................................. 5
Introductory Labs ...................................................... 7
Meet Your Tutor Lunch – Wednesday ............................ 8
What else can I do this week? ................................. 8
Introduction

What's in this Guide?

This guide contains the following information:

Welcome Week Activities

This covers information regarding the activities scheduled during your first week (called Welcome Week). The Welcome Week timetable can be found online at:

https://studentnet.cs.manchester.ac.uk/ugt/year1/firstweeks

Please attend ALL your scheduled activities. Floor plans showing the locations of rooms can be found at the end of this guide.

General information

Information about our degree programmes, the structure of the academic year, course units, options, VLEs, assessment & progression etc. Most of this information will also be covered during the introductory lectures.

Help and Advice

Details of who you can talk to if you are experiencing any problems.

Health & Safety

Details of Health & Safety for our students.

Maps

The School of Computer Science occupies two buildings on the University campus, the Kilburn Building (building no. 39) and the Information Technology (IT) Building (building no. 40). Floor plans of these buildings are included to help you find your way around.
Welcome Week Checklist

To get you started, here is a checklist of actions:

☐ Have you completed the University online registration?

Complete the University registration process otherwise you will not be able to use a PC within the School. You can complete the registration process using any University PC through your my.manchester account:

http://my.manchester.ac.uk/

Once you have completed your registration it will take 24 hours for your Computer Science account to be created.

☐ Have you picked up your student card?

Once you have registered you can collect your University swipecard – see the University Welcome site for details of locations

http://www.welcome.manchester.ac.uk/get-ready/registration/new-students/

☐ Do you know what you are doing during Welcome week?

Read this document!

If you are experiencing problems with the registration process then the University’s registration helpline is 0161 306 5544 (65544 on an internal phone). Help is available from 9am-5pm Monday to Friday. It is important that you complete the University registration process as soon as possible.

Feedback

If you have any comments or suggestions about this document, please let me know via email:

sean.bechhofer@manchester.ac.uk
Welcome Week Activities

The Welcome Week timetable details activities that have been arranged for you during Welcome Week. The activities you attend during Welcome Week depend on your degree programme. There are core activities that all students must attend; these are clearly identified.

There are additional activities that have been arranged by the School of Mathematics just for Computer Science and Mathematics (CM) students.

Activities are highlighted and coloured in the timetable as follows:

- **All students** (yellow) All students should attend the activity.
- **CM students** (green) Activity is for Computer Science and Mathematics students only, other students should not attend.
- **CM and CSwBM students** (dark blue) Activity is for Computer Science and Mathematics and Computer Science with Business Management students only, other students should not attend.
- **HCI students** (purple) Activity is for Computer Science (Human Computer Interaction) students only, other students should not attend.
- **All Students except for CM/CSwBM** (light blue) Welcome labs on Monday/Tuesday are arranged according to surname/family name for all students *apart* from CM & CSBM students. CM & CSBM students have their own allocated slot (shown in dark blue).
  - **Group 1** Surname/Family name starting: A — D
  - **Group 2** Surname/Family name starting: E — L
  - **Group 3** Surname/Family name starting: M — R
  - **Group 4** Surname/Family name starting: S — Z
- **All Students** (red and orange) Group activities and intro labs organised by tutorial groups. The laboratory and tutorial groups will be published on Wednesday 19th September. It is important that you know your laboratory/tutorial group (Y1, M2, Z4 etc.) as the activities on Thursday and Friday will be arranged by these. Please make sure that you attend the activities for YOUR assigned tutorial group.
  
  Teaching activities from Monday 24th September will be arranged by laboratory (Y, M, Z etc.) group.

Scheduled Activities

There are a range of activities scheduled during Welcome Week. An up to date version of the Welcome Week timetable can be found online:

http://studentnet.cs.manchester.ac.uk/ugt/year1/firstweeks/

Please attend ALL your scheduled activities.
Welcome Talk

*When:* 11:00 on Monday 17th September  
*Where:* Kilburn Building LF1.1  
*What:* An introductory talk and welcome to the School. If you have a copy of this document, it’s likely you’ve already been to this!

Welcome laboratory

*When:* Sessions on Monday 17th September and Tuesday 18th September  
*Where:* Kilburn Building LF31 (Lower First floor)  
*What:* You will log in to Windows for the first time and configure your email for all your devices and receive your Raspberry Pi kit. Sessions are timetabled according to degree programme, and surname/family name in the case of single honours students.

School registration

*When:* Monday 17th September at 13:30  
*Where:* Kilburn Building Lower First floor  
*What:* Complete the School registration form. It is important that you attend the School registration session, as we need to know who has arrived (and who hasn’t). Registration will be in two groups. Those with second or family names beginning with A–L at 13:30, then M–Z at 14:30.

Sustainability Challenge

*When:* Tuesday 18th September at 13:00  
*Where:* Various Locations  
*What:* This is the first of three Ethical Grand Challenges that you will encounter during your time as a student here. You should receive an email telling you where to go and when. You can also check your personalised timetable. If you haven’t received an email, there is a Sustainability Challenge help desk in the foyer of University Place.

Introductory Talks and Presentations

*When:* Wednesday 19th September starting at 10am  
*Where:* Kilburn Building Lecture Theatre 1.1 (Lower First floor)  
*What:* You will learn useful information about life in the School, as well as information about laboratories etc. Plus other presentations from UMSU, SPORT, and more.

Meet your tutor buffet lunch

*When:* Wednesday 19th September starting at 1pm  
*Where:* Kilburn LF floor, Collab, LF15/17, IT407, G102 (depending on tutorial group).  
*What:* Lists of tutorial groups will be provided in Lecture Theatre 1.1 on Wednesday morning. You must attend the appropriate buffet (depending on your tutorial group) to meet the other members of your tutorial group and your tutor. Tables will be labelled according to tutorial group.

COMP10120 group activities

*When:* Sessions on Thursday 20th September and Friday 21st September  
*Where:* IT407 – 4th floor of the IT building (across the bridge from the 1st floor of Kilburn building).  
*What:* Get to know your tutorial group and prepare for the first year team project that runs throughout the year. Sessions are arranged by tutorial group (see the Welcome Week timetable).
Intro Lab 1

When: Sessions on Thursday 20th September and Friday 21st September
Where: Kilburn Building LF31 (Lower First floor)
What: In this laboratory you will start using your Raspberry Pi kit to explore Linux.

Computer Science and Mathematics (CM) students have a number of activities arranged by the School of Mathematics. CM and HCI students also have a session where they will meet their respective programme tutors – these are identified on the timetable. CM students also begin lectures on Friday 21st September.

Introductory Labs

In the first lab (Monday/Tuesday) you will log on to Windows for the first time and set up your University email. You will also receive a Raspberry Pi (RPI) computer and associated components (power supply, case etc) and start the processing of setting it up.

![A Raspberry Pi](https://commons.wikimedia.org/wiki/File:9815_-_Raspberry_Pi_3.jpg)

The RPi will then be used in the Thursday/Friday introductory labs in future COMP10120 labs in order for you to improve your understanding of the Linux operating system.

The benefit of using the Raspberry Pi is that it is relatively simple to reinstall the operating system if you manage to “break” it – this is much more difficult to do using a PC!
Meet Your Tutor Lunch – Wednesday

The *Meet Your Tutor* lunch is a free lunch on us! It gives you the opportunity to meet your tutorial group members and your tutor. On the morning of Wednesday 19th September a list identifying your tutorial group will be handed out, which will also tell you where your *Meet Your Tutor* lunch will be held. There will be several buffets organised at various locations around the School, the one you attend depends on your degree programme/tutorial group.

Please make sure you go to the correct location! If you are confused, members of staff will have lists of tutorial allocations and lunch locations to help you out. Maps of the locations should be available on Wednesday.

On Wednesday after the morning talks have finished, make your way to the location of your buffet, grab some food and find the table for your tutorial group - all tables will have signs on them.

What you do in this time is up to you. You can discuss whatever you want, maybe your tutor will explain where their office is located (see the maps in this guide), or explain what happens in the tutorials.

What else can I do this week?

Manchester is a wonderful city with many opportunities and attractions including clubs, live music, sport, food, drink, theatre and arts. It's also very close to some beautiful countryside. You will have plenty of free time on your hands during Welcome Week, so it's a fine time to begin exploring!

- See the Visit Manchester website for ideas of places to visit, maps and what's on:
  
  http://www.visitmanchester.com
  
  http://www.visitmanchester.com/what-to-do/maps/
  
  http://www.visitmanchester.com/what-to-do/what-s-on/

- Have a look around the campus – check out the Welcome Week activities at the Students' Union building on Oxford Road.
  
  http://manchesterstudentsunion.com

The Union have over 350 clubs and societies covering sports, games and religious, cultural and political groups. The Student Fair in Welcome Week is a great opportunity to find out about these and join up:

  http://manchesterstudentsunion.com/societies

CSSoc (Computer Science Society) will also be running activities during Welcome Week. Look out for information posted in the School.

  http://www.cssoc.co.uk/

- For some culture check out the museums and art galleries in Manchester:
  
  - The Manchester Museum on Oxford Road
    
    http://www.museum.manchester.ac.uk
  
  - The Museum of Science & Industry, MOSI, Castlefield
- Manchester Art Gallery

- Use the 147 bus (free to students on campus) to explore.