

END OF YEAR 2 (PhD)

Overview: Progression at the end of year two is determined by a twenty-minute interview with the supervisory team and a short-report.

[Month 23] End of Year Two

1. The supervisory team and student agree a time between them in order to meet and discuss progress. The supervisor completes form *COMPM2990, End of Year Two (PhD) Interview Details* and the student authorises this to acknowledge the details.
2. The student uploads their short report to two eProg forms, *FEPSM2900, Submit Year 2 PhD progress report* and *COMPM1997, Upload Year 2 Short Report*. The short report should be of similar length and format to that created in year one.
3. If the supervisory team is satisfied the student progresses to the third year. If not, the student may be offered the opportunity to complete an MPhil. However, if progress is not sufficient for an MPhil then the student is not able to progress. There is no 'conditional progression' subject to remedial action at this stage. The supervisor will complete form *FEPSM2990, Second Year PhD Progression Decision* accordingly. Should progress be approved SSO will activate the student record for registration and email the student. The student should then complete the online registration process.

eProg Forms

COMPM2990, End of Year Two (PhD) Interview Details - completed by the supervisor and authorised by the student.

FEPSM2900, Submit Year 2 PhD progress report – student uploads short report.

COMPM1997, Upload Year 2 Short Report – student uploads the same short report.

FEPSM2990, Second Year PhD Progression Decision – supervisor completes form and makes recommendation on progression.